



Protocol 11

Cleaning of resources

Every area being used is thoroughly cleaned at either the start or the end of each day by the LA cleaning team.

- Classroom surfaces to be wiped down regularly by classroom staff
- Toys to be cleaned at the end of the day by classroom staff
- Resources and equipment to be wiped down by classroom staff if they have been shared
- For individual and frequently used equipment such as pencils and pens, staff and pupils should have their own items
- Resources that are shared between classes or bubbles, such as sports equipment should be cleaned frequently. They **MUST** be cleaned either before they are moved between bubbles or be left unused for a period of 48 hours (72 hours for plastics)
- All school equipment, such as tables, chairs are wiped down thoroughly each day by LA cleaning team
- Resources will be streamlined
- Teachers to clean the tablets at end of day and put back on the trolley for charging
- Remove all non-essential items if possible and put in storage. Resources which are not easily washable or wipeable should be removed
- Trim trail not to be used
- The virus does not survive for long on paper and cardboard (less than 24 hours), so books and other paper and cardboard can be put aside overnight and used the next day by other students if necessary. Books with plastic sleeves should be wiped down with a disinfectant wipe before re-issuing the next day
- All soft toys, soft furnishings and toys with intricate parts, or difficult to clean are removed
- Any outdoor/sports equipment should only be used if it can be cleaned appropriately between groups of children using it and that multiple bubbles do not use it at the same time
- All classrooms have cleaning supplies (wipes, spray) to be used throughout the day

Display information posters for parents/carers/visitors in welcome areas as per Government Guidelines for hand washing and social distancing etc. as appropriate.