



## Protocol 4

### Lunch times

**A key stage staggered lunch time approach involves time for children to wash hands leaving and entering the building using soap and water at their designated area and toileting to reduce movement around school. Playgrounds will be zoned off to clearly show the area bubbles can remain in. They are the same areas with the same groupings as break time**

	A member of staff from Reception and R/1T will collect lunches from the kitchen for children to eat their lunch in the classroom.
<b>Step 1</b>	Yr2 - 6 children <b>eat their school dinner</b> in the hall and <b>packed lunch children eat in their classrooms.</b> <b>Carol McK duty in hall 12.00-12.30</b> <b>Wendy Annis</b> (supervise LF 11.30-12) <b>In hall 12.30-1.05</b>
<b>Step 2</b>	Children's desks to be cleared and tidy so that the lunchtime supervisors can wipe the surfaces in classrooms before the children eat and again after they have eaten, using the Jay cloths and Safezone spray provided. (Children should not use the spray and it should be kept out of their reach.) Food must not be left on the desks or floor and each class has been provided with a dustpan and brush for the lunchtime supervisor and children to use.
	If a wet lunchtime- children will need to move to the other classroom within their bubble whilst the cleaning takes place.
<b>Step 4</b>	Children walk to their outdoor zone to play for the remainder of their lunch See timetable below.
<b>Step 5</b>	Children to remain in their own seats when returning to eat their lunch in the classroom.
<b>Step 6</b>	On returning to school, the children line up to toilet and wash their hands with soap and water and dry them before returning to their bubble.

Reception will use their own outside space and not go on the main playground.

Top playground is zoned into two areas, ONE BUBBLE PER ZONE Class 1T use the reception outdoor area

STAFF MUST BE PROMPT FOR ALL TIMINGS OTHERWISE BUBBLES WILL CROSS!

157 lunches through the hall from 11.45-1.05pm

Wendy Annis to cover any absent SMSAs, if all present please

Bubble	Year / Class	support	Duration of lunchtime	Hall time to eat	Outside break	MAD time Mile a day (daily)
Bubble 1	Reception	Amanda Gilbert	12: 00-1:05	12.00-12.30 EAT IN CLASSROOM (24 stay in class)	12.30-1.00 Own area Story inside at 12.45	Done in own time
	R/1 Class 1T	Alice Cowin	12.00-1.05	12.00-12.30 EAT IN CLASSROOM (23 stay in class with Alice)	12.30-1.05 Reception outdoor area	Done in own time
Bubble 2	1/2 Class 1/2M	Michelle Howard (supply)	11.45 – 1.05	11.45-12.15 FM stay with children in hall 11.45 to 12 (23 children to hall)	12.15-12.45 top playground 12.45 Story inside	12.30 TP
	2 Class 2W	Helen Mason	12:00 – 1.05	12.00 – 12.30 (20 to hall)	12.30-1.05 top playground 12.55 – 1.05 Story inside	12.50 TP
	2 Class 2C	Carol Grimshaw	12:00 – 1.05	12.00 – 12.30 (18 to hall)	12.30-1.05 top playground 12.55 – 1.05 Story inside	12.50 TP
Bubble 3 12.00-12.30 Wendy Annis On top playground (AW cover if unable)	3 Class 3E Class 3HS	Charlene Mckinley	12:00 – 1.05	12.30-1.05 (20 to the hall)	12.00-12.30 Top playground	12.00 TP
	4 Class 4B Class 4H	Tina Russell	12:00 – 1.05	12.30-1.05 (11 to the hall)	12.00-12.30 Top playground	12.00 TP
Bubble 4	5 Class 5B Class 5S	Amanda Ogilvie	12:00 – 1.05	12.40-1.05 (14 to the hall)	12.00-12.30 bottom playground	12.00 BP
	6 Class 6B Class 6W	Caroline Mayor	12:00 – 1.05	12.40-1.05 (4 to the hall)	12.00-12.30 bottom playground	12.00 BP

