



## **Protocol 3**

### **Meetings**

All meetings are to take place online

Staff meetings will take place on Wednesday at 3:45 pm via TEAMS.

In order that the classrooms can be properly cleaned, staff are asked to move to communal areas of school when staying to attend meetings before or after school. If this is not possible then please make the Site Manager aware when your room will be free so he can advise the cleaners accordingly.

When they restart Cluster meetings will take place via zoom

If you are sharing a classroom for a meeting, please sit 2 metres apart and keep face masks on